

# Boone County Purchasing

**Liz Palazzolo, CPPO, C.P.M.**  
Senior Buyer



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## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, Senior Buyer  
DATE: March 01, 2024  
RE: Amendment #1 to Contract C000713, Executive Recruitment Services for the Boone County Commission on behalf of the Boone County Joint Communications Department

Purchasing requests approval for Amendment #1 to contract C000713 awarded January 16, 2024 via Commission Order 22-2024 for the Boone County Commission on behalf of the Boone County Joint Communications Department. Amendment #1 adds more ad placements for recruitment purposes. Initially \$2,500.00 was allocated for ad placements; this is being raised to \$3,419.00 which is a difference of \$919.00 in additional ad placements.

Payment will reference code 2711 – Boone County Joint Communications Administration/71100 – Outsourced Services: \$28,819.00.

/lp

c: Contract File